



## GIRL GUIDES OF CANADA-ALBERTA COUNCIL TRANSPORTATION ASSISTANCE APPLICATION

**Please read the accompanying Guidelines before completing this form. Complete this form and forward to Provincial Office along with a report of the event, a financial statement and photocopied transportation receipts supporting the amount of your claim. If your anticipated transportation costs are in excess of \$2,000 and there are more than 10 participants an Advance Notification Form MUST be filed no later than March 1<sup>st</sup> in the year in which the trip is taken.**

Complete and forward to Provincial Office. Before reimbursement, a detailed itinerary, trip report and financial statement, with photocopied receipts, must be included.

Name of Applicant \_\_\_\_\_ iMIS # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Postal Code \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Numbers Travelling  Sparks  Brownies  Guides  Pathfinders  Senior Branches  
 Guiders  Non-Members  Trex  Extra Ops

Date of Departure \_\_\_\_\_ Date of return \_\_\_\_\_

Distance of **RETURN** Trip \_\_\_\_\_ km. Means of travel \_\_\_\_\_

Type of Event \_\_\_\_\_ Location \_\_\_\_\_

**TOTAL** Cost of Transportation \$ \_\_\_\_\_

If application is approved, make cheque payable to:

Name/Unit \_\_\_\_\_ iMIS # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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**FOR COMMITTEE USE ONLY**

Application approved in the amount of:

\$ \_\_\_\_\_ ( \_\_\_\_\_ % of \$ \_\_\_\_\_ )

CHAIRWOMAN \_\_\_\_\_ Date \_\_\_\_\_

Amount to be taken from:

Adult Fund \$ \_\_\_\_\_  
 Girls Fund \$ \_\_\_\_\_