

GIRL GUIDES OF CANADA – ALBERTA COUNCIL

INTERPROVINCIAL EVENTS

GIRL AND ADULT

CONFIDENTIAL NONGUIDING REFERENCE FORM

Name of Applicant: _____ Event: _____

Event Deadline: _____

An Adult outside of Guiding is asked to complete this form. The applicant should provide you with a description of the event so that you can evaluate her accordance with the expectations of the event.

**Do not return this form to the applicant and do not attach additional sheets.
Send form to Girl Guides of Canada-Alberta Council, 11055 107 St. Edmonton, AB T5H 2Z6 by the deadline.**

Applicant's name should not appear in the comments below this form. Please **print with black pen** in the space provided. Guidelines for the completion of this form are printed on the second page. Please evaluate the applicant (in as much detail as possible) in the categories listed below.

1. In what capacity and for how long have you known the applicant? _____

2. Social and emotional maturity _____

3. Ability to adjust to different situations and people _____

4. Sense of responsibility and co-operation _____

5. Leadership ability _____

6. Initiative _____

7. What in your opinion would make this applicant a suitable person for this event? _____

Signature: _____ Name (printed) _____

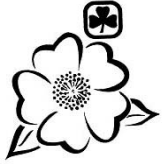
Address: _____

Telephone: _____ Occupation: _____

Relationship to Applicant: _____ Date: _____

We protect and respect your privacy. Your personal information is used to communicate within our organization. We do not provide or sell this information outside our organization. For further information, see our privacy statement at (www.girguides.ca)

Guidelines on page 2



GUIDELINES FOR COMPLETING AB-CAMPING.04

Confidential Non-Guiding Reference for Girls and Adults

This form is to be completed by someone:

- that is not a relative and
- is not and has not been a member of Guiding

You could ask a teacher, coach, minister, employer, employee, adult co-worker, family friend, neighbor etc.

Each year, many Guiders/girl Members apply for Interprovincial Events, so that filling out this form completely is very important. The size of our province makes personal interviews impossible, so the creation of a word picture is very important.

In order to help us to select the most suitable representatives of Alberta Guiding for each event; your honest, detailed evaluation of the applicant's qualities is greatly appreciated. The guidelines given below are suggestions only; your additional thoughts are very valuable. Any information given will be considered strictly confidential.

This is a confidential form, it will not be shared with the applicant. It will be shredded 90 days after the event.

2. **Social and emotional maturity:** Courtesy, tolerance, adaptability, poise, capability, expression of thoughts, awareness, sincerity.

3. **Ability to adjust to different situations and people:** Is she quick to realize if any problems are developing with different conditions she may encounter overseas, with new and unexpected situations? Can she adjust to different situations? Can she get along with all age groups? Has she a sense of humor?

4. **Sense of responsibility and co-operation:** Does she accept duties assigned to her? Does she do her share? More? Less? Does she show initiative? Is she able to work co-operatively with other adults/girls in decision making and solving problems?

5. **Leadership ability:** Leadership, ability to mix, ability to listen, sense of humor, consideration, ability to conform to the discipline of the group, co-operation, tact, attitude toward all age groups.

6. **Initiative:** Does she make suggestions, voice her opinions?

7. **What in your opinion would make this applicant a suitable person for this event?** Read the information sheet pertaining to the event. Does she have any outstanding personality traits or skills that would enhance the experience she and others would have at this event?